

CLAY COUNTY BOARD OF COMMISSIONERS

Tuesday, July 5, 2016

2:00 p.m.

County Board Room – 3rd Floor – Courthouse

MINUTES

The Clay County Board of Commissioners met in regular session with Commissioners Campbell, Gross, Ingersoll, and Mongeau present. Commissioner Weyland was absent. County Administrator Brian C. Berg and Senior Administrative Assistant Vicki Reek were also present.

APPROVAL OF AGENDA

On motion by Campbell, seconded by Ingersoll, and unanimously carried, the agenda was approved as presented.

CITIZENS TO BE HEARD

There were no citizens present who wished to address the Board.

APPROVE PAYMENT OF BILLS AND VOUCHERS

On motion by Mongeau, seconded by Campbell, and unanimously carried, the bills and vouchers were approved for payment.

APPROVAL OF NURSING SERVICES AGREEMENT WITH EARLY YEARS CREATIVE LEARNING CENTER FOR REVIEW OF POLICIES AND PROCEDURES FOR DAY CARE CENTER

By consent agenda, the Board approved a nursing services agreement with Early Years Creative Learning Center to provide required review of policies and procedures for the day care center.

APPROVAL OF AGREEMENT WITH RICHLAND WILKIN FOOD PANTRY FOR APPROVED STRATEGY FUNDING THROUGH UCARE COMMUNITY GRANT

By consent agenda, the Board approved an agreement with Richland Wilkin Food Pantry to provide approved strategy funding through the UCare Community Grant for the purchase of a refrigeration unit to store fresh produce for distribution to clients.

APPROVAL OF NURSING SERVICES AGREEMENT WITH TOT SPOT, MOORHEAD, FOR REVIEW OF POLICIES AND PROCEDURES FOR DAY CARE CENTER

By consent agenda, the Board approved a nursing services agreement with Tot Spot, Moorhead, to provide required review of policies and procedures for the day care center.

APPROVAL OF CONTRACT DOCUMENTS FOR SAP 14-652-014 CSAH 52 PAVING PROJECT

By consent agenda, the Board approved an amendment to an approved contract for SAP 14-652-014, CSAH 52 Paving Project to correct the final amount to \$2,886,369.44 (an increase of \$.44).

EMPLOYEE RECOGNITION

The following employees were recognized for their years of service to Clay County: Amy McDonnell, Office Manager, Assessor's Office, 15 years; Kent Severson, Sanitarian, Environmental Health, 15 years; Charles Swedberg, Corrections Officer, Sheriff's Office, 15 years; Tami Gehrke, Collections Officer, Social Services, 30 years; Lori Hanson, Financial Worker, Social Services, 35 years.

CITIZENS TO BE HEARD

There were no citizens present who wished to address the Board.

APPROVAL OF MINUTES OF JUNE 21 AND 28, 2016

The approval of the minutes of June 21 and 28, 2016 was postponed until the July 12 meeting.

ADOPT FUNDING RESOLUTION AND AGREEMENT FOR BRIDGE REPLACEMENT PROJECT. SAP 014-598-065

County Engineer David Overbo requested the Board's approval of a MnDOT Grant Agreement and Resolution for the use of Bridge Bond funds that will be used for the replacement of the structure on County Road 117 in Glyndon, totaling \$117,786.50.

On motion by Campbell, seconded by Mongeau, and unanimously carried, the following resolution was adopted and the aforementioned MnDOT grant agreement #1003265 was authorized for execution:

RESOLUTION 2016-27

WHEREAS, the County of Clay has applied to the Commissioner of Transportation for a grant from the Minnesota State Transportation Fund for the construction/reconstruction of County Bridge No. 14K-43 – New Number over County Ditch 68; and

WHEREAS, the amount of the grant has been determined to be \$117,786.50 by reason of the lowest bid.

NOW, THEREFORE, BE IT RESOLVED, that the County of Clay does hereby affirm that any cost of the bridge in excess of the grant will be appropriated from funds available to the County of Clay, and that any monies appropriated for the bridge but not required, based on final estimate, shall be returned to the Minnesota State Transportation Fund.

APPROVAL TO FILL FULL TIME FEMALE CORRECTIONS OFFICER POSITION

On motion by Ingersoll, seconded by Mongeau, and unanimously carried, the Board approved filling a full time female Corrections Officer position.

APPROVAL TO FILL POSITION IN PLANNING/ZONING/SOLID WASTE

On motion by Campbell, seconded by Mongeau, and unanimously carried, the Board approved filling the Administrative Assistant position in Planning & Zoning and Solid Waste.

FUNDING FOR SCHEMATIC DESIGN FOR LAW ENFORCEMENT CENTER

County Administrator Brian C. Berg reminded the Board that both the County and the City of Moorhead have approved \$25,000 for schematic design and planning for a future joint Law Enforcement Center. A design schematic plan has been developed to meet

both governmental needs and the funds have been expended. However, additional value engineering must be conducted in order to make the facility affordable to both entities. The Correctional Facility/Law Enforcement Center Finance Committee has recommended asking both entities to expend the needed funding to complete the task, up to \$25,000 each. Once the contract is signed with the architect for the design of the LEC, the County will then pay all architectural fees going forward.

On motion by Campbell, seconded by Ingersoll, the Board approved expending up to \$25,000 to complete the LEC schematic design and to establish cost estimates. The motion passed with Commissioner Mongeau opposed.

COMMITTEE REPORTS/COUNTY ADMINISTRATOR UPDATE/DISCUSSION

Commissioner Campbell attended a meeting of the Highway Tracking Committee.

Commissioner Mongeau attended meetings regarding Felton Prairie and Child Protective Placement.

Commissioner Gross attended meetings of Personnel Issues Committee, Heartland Trail Committee, Drug Court graduation, Veterans Court, Ulen Fire Department Open House, Child Protective Placement, and Felton Prairie.

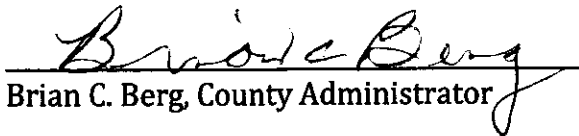
County Administrator Brian C. Berg attended many of the meetings listed above, as well as a meeting to discuss infrastructure needs for the Correctional Facility and LEC; Highway Tracking; Child Protective Placement; and follow-up regarding the PACE program. He advised that home buyouts on the west block north of the County Campus have been completed (except the two that are not interested in selling), and one property is left to be purchased on the east block.

ADJOURN

The meeting adjourned at 2:30 p.m.



Frank Gross, Chair
Clay County Board of Commissioners



Brian C. Berg, County Administrator